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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of meeting held at Station Buildings, Longridge, 11th May 2022.

Present:

Cllr. N Stubbs

Cllr. B Dalgleish-Warburton

Cllr. R Adamson

Cllr. S Ashcroft

Cllr. R Beacham

Cllr. H Gee

Cllr. D Jackson

Cllr. L Jameson

Cllr. S Rainford

Cllr. J Rogerson

Cllr. K Spencer

Jessica Dibble (Town Clerk)

Speakers:

Representative of Longridge Field Day

Representative of Love Longridge

Representative of Mardale Road

+7 Observers

**Min 0656 Mayor's Welcome**

Cllr. B Dalgleish-Warburton welcomed everyone to the meeting.

**Min 0657 Apologies Received**

Cllr. D Little

**Min 0658 Appointment as Mayor for 2022/2023**

Cllr. N Stubbs was nominated Mayor of Longridge Town Council 2022 / 2023 by majority vote. No other nominations were made by the Council and no objections were received.

Proposer: Cllr. R Adamson

Seconder: Cllr. D Jackson

Cllr. B Dalgleish - Warburton then handed over the Mayoral Chains to Cllr. N Stubbs.

Cllr. J Rogerson was then nominated as Deputy Mayor of Longridge Town Council 2022 / 2023 by majority vote.

Proposer: Cllr. S Rainford

Seconder: Cllr. R Adamson

Cllr. N Stubbs then handed over the Deputy Mayoral Chains to Cllr. J Rogerson.

Following the official appointments of Mayor and Deputy Mayor three observers left.

**Min 0659 Declarations of Interests**

Cllr. S. Rainford - Agenda item 21

Cllr. J. Rogerson - Agenda item 7

Cllr. J. Rogerson - Agenda item 16e

Cllr. J. Rogerson - Agenda item 23a

Cllr. K. Spencer - Agenda item 20

Cllr. B. Dalgleash Warburton - Agenda item 20

**Min 0660 Public Time**

The meeting closed at 19:08

**First public speaker:**

Representations were made from a member of the Longridge Field Day Committee.

With the Queens Jubilee fast approaching and bunting now being subject to a stress test, the Longridge Field Day Committee proposed Union Jack flags to be erected on Berry Lane.

A request was made for Longridge Town Council to fund the project and for the Field Day Committee to coordinate and install the flags. The flags would therefore stay in situ following the Platinum Jubilee and be utilised for other events.

Cllr. J Rogerson asked if any local businesses have offered a contribution and confirmed that Longridge Town Council would be happy to underwrite the shortfall.

**Second public speaker:**

Representations were made from a member of 'Love Longridge'.

The anticipated event of the Longridge Soap Box Derby has been scheduled to take place on 18th September 2022.

The representative made a request to Longridge Town Council to subsidise the cost of hiring picnic tables for children and families to use on the day.

**Third public speaker:**

Representations were made from a resident of Mardale Road.

The resident raised concerns surrounding the usage and infrastructure of the field.

With the football matches taking place concurrently, the resident was concerned with the lack of planning around the matches and felt it was obstructing the usage of the field for others.

Cllr. S Rainford agreed to meet with the residents to discuss the concerns raised.

Speaker two, speaker three and one observer left the meeting.

Public time ended 19:25

The meeting reopened 19:26

**Min 0661 Queens Jubilee**

A motion was made and seconded to bring forward agenda item 21.

Cllr. S Rainford proposed for Longridge Town Council to meet any shortfall faced by Longridge Field Day regarding the funding of the flags.

Cllr. B Dalgleish - Warburton seconded the proposal.

Speaker one and one observer left the meeting.

**Min 0662 Approval of Minutes**

**It was resolved** to sign the Minutes of the meeting of the 13th April 2022 as an accurate record.

Proposer: Cllr. S Rainford

Seconder: Cllr. S Ashcroft

**Min 0663 Consideration of Planning & Licence Applications**

**3/2022/0384 11 Jeffrey Avenue** Longridge PR3 3TH - : Proposed single storey extension to the front.

Longridge Town Council raised concerns regarding the proposed single story front extension. If approved, this would be the only outward facing property on the street and therefore would not be in keeping with the surrounding area.

**3/2022/0403 1 Coniston Close** Longridge PR3 3AU - : To erect 1.8 m high arched-top fence in brown with concrete base and posts. Set back 1m from the highway behind the existing hedge.

Longridge Town Council object to the proposed planning application. The revised application does not deter greatly from the original application made and therefore the comments made by Longridge Town under reference 3/2021/0384 still stand.

**Min 0664 Committee Membership**

**Council agreed** thatthe Committee members, Chair and Vice Chair of each are to be reviewed and agreed in June 2022.

Town Clerk is to speak to Councillors individually regarding committee preference.

**Min 0665 Council Meetings**

**Council agreed** that the Full Council meeting will remain as it is. One meeting on the second Wednesday of the month at 7pm in the Station Building meeting room unless stated as otherwise on the agenda.

The committee meeting time and dates are to be agreed following the appointment of the Chair and Vice Chair and with reference to minute 0664 Committee Membership.

**Min 0666 Mayoral Allowance**

With reference to minute 0652 (13.04.2022) **Council noted** the decision of the Mayor to purchase Smart TV's for the Coronary Care Unit at Royal Preston Hospital. Further to this, it was also noted that the Mayor would like to organise a raffle and donate monies raised to The British Heart Foundation.

Cllr. S Rainford made objections to the monies being spent outside of Longridge.

**Min 0667 Support for Ukraine**

**Council** noted the verbal update from Cllr. D Jackson.

Cllr. D Jackson advised the Council that the Ukrainian Nationals she had met with spoke highly of Longridge and commented to say ' It was the nicest place they had ever been'.

**Min 0668 Memorial Bench**

**Council discussed** therequest for a memorial bench.

Town Clerk is to seek clarity on the proposed location of the bench as some of the land in the area outlined in the request is owned by Ribble Valley Borough Council.

In the event that the proposed bench falls on Ribble Valley Borough Council land, Longridge Town Council will write to Ribble Valley confirming that we are in full support of a memorial bench for Izaak Cowell.

**Min 0669 Bus Shelter Next to Co-operative Store, Berry Lane**

**Council discussed and noted** the update.

**Council further discussed** the proposed refurbishment of additional bus shelters in Longridge. It has been confirmed that Section 106 money will contribute towards improving the bus stop infrastructure in Longridge.

**Min 0670 CCTV - Longridge Police**

**Council discussed and noted** the recommendations for additional CCTV in Longridge.

Cllr. S Rainford advised she would write to Ricky Newmark at Ribble Valley Borough Council citing the identified areas which would benefit from additional CCTV.

Cllr. L Jameson left the meeting at 20:23

**Min 0671 Estates Committee**

a)Guttering at Station Buildings

**Council noted** the verbal update from Cllr. J Rogerson.

Cllr. J Rogerson confirmed we should request that Chris Singleton Joinery complete the works for £800.

Town Clerk is to write to Chris Singleton with the proposal.

Proposer: Cllr. J Rogerson

Seconder: Cllr. B Dalgleish - Warburton

Cllr. L Jameson returned to the meeting 20:26

b) Towneley Gardens Picnic Benches

**Council discussed** the damage to the picnic tables in Towneley Gardens. It was agreed that the Town Clerk would request a revised quote for the painting of the table tops in a bid to stop vandalism.

c) Estate's Management Register

**Council agreed** the Estates Management Register to date.

d) Longridge Community Action - Correspondence address

Cllr. H Gee advised Council that he wanted to support the idea however he had concerns about servicing the proposal.

By majority vote, **Council refused** the request.

**Min 0672 Budget Committee**

a) Report from the Budget Committee.

**Council noted** the verbal update from Cllr. H Gee.

b) Zurich Insurance

**Council agreed** withthe Budget Committees recommendation to renew the annual policy with Zurich Insurance. The motion was proposed by Cllr. H Gee and seconded by Cllr. L Jameson.

c) Friends of the Longridge Civic Hall

**Council agreed** withthe Budget Committees recommendation of the grant award for Friends on Longridge Civic Hall in the sum of £1500. The motion was proposed by Cllr. H Gee and seconded by Cllr. L Jameson.

**d)** Longridge Town Football Club

**Council agreed** withthe Budget Committees recommendation of the grant award for Longridge Town Football Cubin the sum of £1000. The motion was proposed by Cllr. H Gee and seconded by Cllr. L Jameson.

e)Goosnargh & Longridge Agricultural Show

**Council agreed** withthe Budget Committees recommendation of the grant award for Friends on Longridge Civic Hall in the sum of £2000. The motion was proposed by Cllr. H Gee and seconded by Cllr. L Jameson.

**f) Allotment Rents**

**Council agreed** withthe Budget Committees recommendation to increase the allotment rent by 7.3%.

The motion was proposed by Cllr. H Gee and seconded by Cllr. L Jameson.

**Min 0673 Service Centre Action Plan**

**Council noted** the update.

**Min 0674 Longridge Town Council Website**

**Council noted** the update relating the new website and missing information required.

Town Clerk is to speak to Councillors individually regarding the outstanding information.

**Min 0675 Meeting of the Electorate**

**Council noted** the agreed date for the Meeting of the Electorate as Wednesday 6th July 2022 in the Civic Hall (PR3 3HJ) at 7pm.

Town Clerk was asked to order A5 flyers which are to be distributed to residents of Longridge.

The agenda for the above meeting is to be agreed at the next full council meeting on Wednesday 8th June 2022.

**Min 0676 Kestor Lane Play area**

**Council noted** the update from Adrian Harper who confirmed that the playground improvements are still scheduled for this year.

**Council further noted** that the playground inspection is due in May 2022 and therefore Yates will be attending imminently.

**Min 0677 Thank you**

**Council noted** the emails of thanks received by the Town Clerk.

**Min 0678 Finance**

**The following were approved for payment:**

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|  | **Council Approved** | **Company** | **Amount** | **Description** |
| a. | Resolve to Pay | Rosemary Glen | £1,091.58 | Cleaning for month of April Station Buildings & Public toilets . Jumbos 300m case |
| b. | Resolve to Pay | Terry Lewis | £100.00 | Maintenance and upkeep of Recreational Grounds, Memorial Garden, Millennium Cross and path to the side of Station Buildings. March 2022 |
| c. | Resolve to Pay | TPCS | £47.08 | Telephone lines 13.04.22 - 12.05.22 |
| d. | Resolve to Pay | LALC | £35.00 | NEW Councillors & Clerks - a whistle stop tour of powers & responsibilities 26th May 22 |
| e. | Resolve to Pay | Zurich Insurance | £1,395.85 | Annual Insurance renewal |
| f. | Resolve to Pay | Hotline | £2,262.90 | Platinum Jubilee Aluminium water bottles x1000 |

**Council Noted following retrospective payments:**

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| --- | --- | --- | --- | --- |
|  | **Council Approved** | **Company** | **Amount** | **Description** |
| a. | Resolve to Pay | RVBC | £198.20 | Private drain clearance, labour and Jetting charge |
| b. | Resolve to Pay | VJH Plumbing and Heating | £27.50 | Attention to loose tap |
| c. | Resolve to Pay | Singleton Joinery | £216.00 | Install new notice board and adjust office door with new hinges |

**Council noted the following direct debits** (for information only)**:**

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|  | **Direct Debit Recipient** | **Amount** | **Description** |
| a. | Salary 1 | £1,275.63 | Apr-22 |
| b. | Salary 2 | £1,119.85 | Apr-22 |
| c. | Electric Bill | £391.11 | 11th March to 11th April |
| d. | Gas Bill | £168.00 | 21.03.2022 to 21.04.2022 |
| e. | Hygiene Bins | £61.34 | Mar-22 |

**Min 0679 DATE OF NEXT MEETING**

The next Council Meeting will be held on Wednesday 8th June 2022 at 7pm.

**By virtue of the confidential nature of the business to be transacted it was resolved that the public be excluded from the meeting at 21:04**

Motion made to extend the meeting to discuss Part 2

Proposer: Cllr. N Stubbs

Seconder: Cllr. D Jackson

**Min 0680 Confidential Items - Part 2**

**Council discussed and noted** the verbal update in relation to 'Confidential Items - Part 2' of these minutes.